

STANDARD BIDDING DOCUMENT



Gyalpozhing College of Information Technology, Kabjisa, Thimphu

June 2024

Quotation for Convenience Store, Invitation for Quotation (IFQ)

Project title: Convenience Store for GCIT, Kabjisa

Source of Funding: **Royal Government of Bhutan**

Contract Ref:

To

The bidder
Thimphu, Bhutan

Subject: **Convenience Store**

Dear Sir/Madam,

The College Administration, GCIT would like to invite your good business entity in submitting the competitive rates for the following items.

The Price Schedules for groceries and vegetables, are tabulated here under

A. GROCERY ITEMS

Sl. No	Particulars	Specification	Unit	Rate(Nu.)	Remarks
1	Rice Royal Raj Bhog	Bag of 50 Kg	Bag		
2	SK GOLD	Bag of 50 Kg (Pure SK Gold)	Bag		
3	Dubar				
4	Zhaycum				
5	Drumi Ghawai Chum				
6	Basmati				
7	Bhog Rice				
8	Block Cheese				
9	Cheese	Amul cheese	Kg		
10	Cheese	Britinia Cheese	Kg		
11		GO Cheese	Kg		
12	Oil	Refined oil	3.5 Litres		
13			3.75 Litres		
14			2 Litres		
15			1 litres		
16	Dal	Masoor Dhal	Kg		
17	Milk Powder				
18	Krematop	Nestle	Kg		
19	Milk Powder	Nestle, Everyday	Kg		
20	Milk Powder	Amul	Kg		
21	Amul Taza	Amul Taza	Ltr		
22	Chana		Kg		
23	Fin		Piece		
24	Sugar		Kg		
25		Sugar Cube	Pckt		
26	Soya Sauce		Ltr		
27	Soyabean (Newtrala)		Kg		
28	Salt	Safola	Kg		
29		Everyday	Kg		
30	Tea leaf		kg		
31	Shing Jaa	Suja pati in pkt (250 gram)	Pkt		
32	Tea Leaf	Jasmine Tea Leaf	Kg		
33	Steel Juice	Set of 12 nos	Set		
34					
35	Haldi		Kg		
36	Chilli Powder		Kg		
37	Dish washing soap	Black soap dish Wash	Piece		
38	Sabji Masala	Pack of 50g	Pkt		

39	Geera Powder	Pack of 50g	Pkt		
40	Chicken Masala	Pack of 50g	Pkt		
41	Meat masala	Pack of 50g	Pkt		
42	Pannier	Big Tin (Uttam Paneer)	Tin		
43	Egg		Tray		
44	Dry Mushroom	Shiitake	Kg		
45	Dry Mushroom	Black Jeeli Namcho Mushroom	Kg		
46	Amul Butter	Amul	Kg		
47	Soft broom		Piece		
48	Hard broom		Piece		
49	Coffee	Big			
50		Small			
51	Maida	5 kg			
52		1 Kg			
53	Atta	5 kg			
54		1 Kg			
55	Gram Flour		Kg		
56	Tin Fish	Big			
57		Small			
58	Tuna Fish		Piece		
59	Mimi Chicken		Piece		
60	Mimi veg		Piece		
61	Wai Wai Chicken		Piece		
62	Wai Wai Veg		Piece		
63	Fish Curry		Piece		
64	Maggie		Piece		
65	Samyang x2		Piece		
66	hot chicken		Piece		
67	Samyang x3		Piece		
68	Samyang x2 Cup		Piece		
69	Sugar Cracker		Piece		
70	Cream Cracker		Piece		
71	Mineral Water		Piece		
72	Red lays		Piece		
73	Yellow lays		Piece		
74	Dark green lays		Piece		
75	Britiana cake (Big)		Piece		
76	Marrie Gold		Piece		
77	Gooday Biscuit		Piece		
78	Munch 18gm		Piece		
79	Koka		Piece		

80	Kimchi				
81	Apple juice(1000ml)				
82	Mango juice(1000ml)				
83	Guava juice(1000ml)				
84	Apple juice(300ml)				
85	Mango juice(300ml)				
86	Guava juice(300ml)				
87	Lassi(packed)				
88	Appy(packed)				
89	Jumpy(packed)				
90	Amul kool				
91	Milk Shake vanilla				
92	Milk Shake coldcoffe				
93	Milkshake Straw berry				
94	Litchi Juice				
95	Lipton ice tea				
96	Energy drink				
97	Redbull				
98	Coke 1500ml				
99	Coke 600ml				
100	Coke 300ml				
101	Fanta1500ml				
102	Fanta 600ml				
103	Fanta 300ml				
104	Sprite1500ml				
105	Sprite 600ml				
106	Sprite 300ml				
107	Nimbu pani				
108	Milkshake Butterscoth				
109	Delight Toast				
110	Baby toast				
111	Soya stick				
112	Bhujia				
113	Kwiks Cheeseball				
114	Nabati Waffer				
115	lemon squash 1500ml				
116	lemon squash 700ml				
117	orange squash 1500ml				
118	orange squash 7000ml				
119	Tooth brush		Piece		
120	Tooth paste 200g		Piece		
121	Tooth paste 50g		Piece		

122	Silken Soft tissue paper		Piece		
123	Henko 95gm				
124	Henko Surf 1/2kg				
125	Mr.White 1kg				
126	Parachute Alovera 150ml				
127	Livon Silky Serum 20ml				
128	Coconut hair oil 75ml				
129	Packet Shampoo				
130	Winner Soap				
131	Detol Soap 50g				
132	Santoor soap 50g				
133	harpic 500ml				
134	Stay free				
135	Phynol				
136	Shampoo 340ml				
137	Clean and clear face wash 100ml				
138	Vaseline				
139	Himalayan Lip guard				
140	Gripper Pen				
141	Ocean Gel Pen				
142	Pencil packet				
143	Sharpner Classmate				
144	Eraser classmate				
145	Book 21 x 17 cm				
146	Book 24 x 18				
147	Book 33 x 21				
148	Geometry Box				
149	Folder				
150	Scale/ Ruler 30cm				
151	local Garlic ezay				
152	local Shakkam ezay				
153	Dolo ezay				
154	Nutrilifr toned milk		1 Lt.		
155	Taazgi prenum tea box		100g		
156	Taazgi gold tea		250g		
157	Chilli	1	Kg		
158	Potatoes	1	Kg		
159	Cauliflower	1	Kg		
160	Broccoli	1	Kg		
161	Beans	1	Kg		
162	Onion	1	Kg		

163	Tomato	1	Kg		
164	Carrot	1	Kg		
165	Asparagus	1	Kg		
166	Cabbage	1	Kg		
167	Brinjal	1	Kg		
168	Ginger	1	Kg		
169	Garlic	1	Kg		
170	Saag	1	Kg		
171	Fern	1	Kg		
172	Garlic leaf	1	Kg		
173	Wet	1	Kg		
174	Mushroom	1	Kg		
175	Local Cheesea	1	Kg		
176	Local Butter	1	Kg		
177	Apple	1	Kg		
178	Banana	1	Kg		
179	Watermelon	1	Kg		
180	Oranges	1	Kg		

Tender Terms and Conditions:

1. The bidder has to submit a copy of a valid trade license, copy of tax clearance certificate, and duly filled up price schedules.
2. The bidder(s) may quote for any or Lots under this invitation. Each lot shall be evaluated and the contract will be awarded separately to the firm(s) offering the best-evaluated price for each item.
3. The bidder(s) shall submit duly filled-up priced quotations without any changes. You are required to submit two documents- Original & Copy.
4. The quotation including all documents in the attached format should be sealed in an envelope as required by Procurement Rules & Regulations 2019. You may submit the documents addressed to the following details.

President

Gyalpozhing College of Information Technology, Kabjisa, Thimphu

5. The deadline for receipt of your quotation(s) by the purchaser at the indicated address is **24th June 2024 on or before 10.00 AM** at Admin Office. All the bids will be opened on the same day at **10.30 AM** in front of bidders if they choose to attend.
6. All the prices shall be quoted in Ngultrum. The quoted price shall include all related costs including taxes, duties, and other levies to the final place of delivery. Cost variation/escalation of prices other than the quoted rate will not be accepted.
7. The evaluation will be done a lot-wise.
8. The winning bidder(s) has to furnish the Performance Security of **Nu. 30000 (Ngultrum: Thirty Thousand)** only for all suppliers. The Performance security should be in Draft/Cash Warrant in favour of the President, Gyalpozhing College of Information Technology, Kabjisa, Thimphu.
9. The Seller shall meet all the required quality and quantity of the Buyer and supply of groceries and vegetables. Products should not be pest infested, fibrous, rotten or expired. The Buyer reserves the right to reject items that do not meet the quality requirement of the Buyer. Unloading of groceries and vegetables items shall be the sole responsibility of Suppliers at the time of delivery.
10. The award will be made to the bidder who is offering the best-evaluated price that meets the specifications. The successful bidder will sign a contract agreement with the agency.
11. Your quotation shall be valid until the **30th of June 2026** from the deadline for receipt of the quotation.

12. The winning bidders have to keep enough stock to enable smooth supply even during an emergency.
13. For further clarification on the specification, please contact us at **77345257** during office hours.
14. This Contractual Agreement shall be terminated through mutual consent; failure to provide required qualities and quantities of vegetables and groceries to the Buyer; or failure to pay on time to the Seller. The defaulting party shall be dealt with in line with the laws of the Kingdom of Bhutan.
15. In case, the supplier fails to deliver the goods at time specified, the Buyer reserves the right to deduct 2% from the total purchase order quantities.