**(Annexure 5A/5)**

**Interview Form (Administrative & Technical): Viva Voce**

**Royal University of Bhutan**

**Name of the candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Criteria** | **Factors** | **Marks** | **Marks**  **awarded** |
| **1.**  **Personality (10)** | **1.1** *Attitude, demeanor and confidence* | 10 |  |
| **2.**  **Language (20)** | **2.1 Dzongkha**  *(Fluency, clarity & vocabulary)* | 10 |  |
| **2.2 English**  *(Fluency, clarity & vocabulary)* | 10 |  |
| **3.**  **Intelligence, ability & competence (65)**  **(***Knowledge, Skills & Understanding***)** | **3.1 Professional subject**  *(knowledge, skill, interest & experience)* | 35 |  |
| **3.2 General awareness**  *(awareness of the situation including challenges and opportunities)* | 05 |  |
| **3.3 Presentation skills**  *(Organisation of thoughts)* | 05 |  |
| **3.4 Analytical skills** | 10 |  |
|  | **3.5 Promptness** **in comprehension and clarity in expression**  *(ability to respond and resolve issues as presented in the case)* | 10 |  |
| **4. Others (5)** | **4.1 Extracurricular activities** | 02 |  |
| **4.2 Individual achievement records (if any)** | 03 |  |
|  |  | **100** |  |

**Place: Date:**

**Name & signature of the committee member:**