



Gyalpozhing College Royal University of Bhutan Gyalpozhing, Mongar

Job Description

- 1. Title: Helper (for plumber)
- 2. Report to: Estate Manager
- 3. Grade: GSS

4. Contract Duration: Initially for 2 years (possible extension of another 2 years based on performance)

Main purpose of the job:

Help plumber with water services

Help electrician, carpenter, and mason

Key duties and responsibilities:

- 1. Identify required tools and equipment
- 3. Check pipe systems and fixtures for leaks
- 4. Perform scheduled maintenance service on plumbing systems and fixtures
- 5. Any other task assigned by the Supervisor

Person Specification:

Skills:

- 1. Must be able to read and write basic English & Dzongkha
- 2. Should be vigilant and active listener
- 3. Must be good at time management
- 4. Should be hardworking and sincere at work

Eligibility:

- 1. Must be physically fit
- 2. Should not have any adverse record of criminal offences/cases
- 3. Should not have been terminated from service
- 4. Preference will be given to those with relevant experience



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Job Description

- 1. Title: Helper (for electrical, carpentry and masonry works)
- 2. Report to: Estate Manager
- 3. Grade: GSS

4. Contract Duration: Initially for 2 years (possible extension of another 2 years based on performance)

Main purpose of the job:

Help plumber with water services

Help electrician, carpenter, and mason

Key duties and responsibilities:

- 1. Identify required tools and equipment
- 3. Help electrician with electrical works
- 4. Help carpenter with carpentry works
- 5. Help mason with masonry works
- 6. Any other task assigned by the Supervisor

Person Specification:

Skills:

- 1. Must be able to read and write basic English & Dzongkha
- 2. Should be vigilant and active listener
- 3. Must be good at time management
- 4. Should be hardworking and sincere at work

Eligibility:

- 1. Must be physically fit
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